



2019 Columbia County Fair
October 25th - November 2nd
Outside Vendor Application

Business or Organization Name

SS# or FEID #

Applicant Name

Phone #

Mailing Address

Cell #

Email Address

City State Zip

Type of Exhibit: (check one)

- Food Booth: Space used for the purpose of selling food and/or drinks
Sales Booth: Space used for the purpose of selling merchandise or services

Description of Exhibit

Outside Booth Space: \$35 Per Square Foot Frontage (Max: 20 Ft. Deep)

Footage Required x @ \$35 Per Sq. Ft. = \$

Electrical Required: Yes No

120V 240V @ \$15 Per Day = \$

30 50 100 AMPs

Water Required: Yes No \$20 = \$

Grey Water Tank Required: Yes No \$200 = \$

Supply Trucks/Trailers: #Trucks/Trailers x # Days \$8 Per Day = \$

*RV Space: Yes No \$35 Per Day = \$

Electrical Required: 120V 240V
30 50 100 AMPs

Total Enclosed \$

Outside Booth Spaces:

1. Food Concessions will receive a standard 220 volt electrical hookup. Because electrical may affect placement, all spaces will be assigned at the sole discretion of the Florida Gateway Fairgrounds Management. The Florida Gateway Fairgrounds management reserves the right to accept, reject, move, reposition or exclude any exhibit or display as it deems necessary during the term of the fair. The Florida Gateway Fairgrounds management reserves the right to decline or prohibit any exhibit or part of which in it's sole opinion is not suitable for adults and children of all ages.

2. All commercial vendors must prominently display the prices of each item including tax. Handwritten signs are not acceptable. All spaces must remain intact until midnight on the last night of the fair. Outside booth space vendors must use covers, fencing or decorative type coverings to hide hitches, gray tanks, etc.

3. All food vendors will be required to have a gray water tank. The \$200 fee includes 2 pumpouts. If more are needed you are responsible for the cost.

4. We are a Pepsi® ONLY facility. All soft drink products must be purchased through the Florida Gateway Fairgrounds Office.

5. FIRE & SAFETY: Decorations must be fire retardant. Machinery in motion **MUST** be enclosed with a barrier placed two (2) feet in front of the moving object. Bottled gas containers in the buildings are prohibited. NFPA IOI and NFPA 96 requires a fire extinguishing system to be installed in the hood system to protect the cooking operation. A Fire Suppression system is required in all hood systems that cook with grease laden vapors. A Class K fire extinguisher and 2-A-IOI3C fire extinguisher are also required. In accordance with NFPA 101, I.I.I.I., all tent fabric shall have a flame resistant rating and documentation shall be provided to the Fire Prevention Office upon inspection. One 2-A-I OBC fire extinguisher shall be provided in every tent. The fire extinguisher shall be inspected and tagged by a licensed fire extinguisher company. All exhibits will be examined by the County File Inspector.

6. SECURITY: Security will be provided 24 hours a day beginning Friday of the opening day of the Fair and until Sunday following the close of the Fair. However, the Fair does not warrant or insure against theft, vandalism or any loss due to natural consequences such as hurricane, flooding, etc. or any other loss, such as theft or fire, to an Licensee and the Licensee shall obtain insurance to provide for any such loss. Licensee agrees that it shall be solely responsible for the safety and security of its own tangible personal property or tangible personal property owned by a third party but within Licensee's possession, custody or control. Licensee expressly waives any claim against Fair its officers, directors, employees and agents, for any loss or damage, by , fire, or otherwise, to such tangible personal property regardless of whether the Fair, its officers) directors) employees or agents are deemed negligent or not.

7. DELIVERIES: ALL DELIVERIES TO THE FAIR GROUNDS MUST BE COMPLETED 2 HOURS PRIOR TO THE GATE OPENING TIME EACH DAY. U.P.S. usually delivers to the Fair Office between 11:00 A.M. and 3:00 P.M. Any vendor expecting merchandise should make arrangements to meet the driver. The Fair Office will not accept

COD's or be responsible for packages left at the Fair Office. UPS/ FedEx deliveries: 164 SW Mary Ethel Ln., Lake City, FL 32025. The Licensee, at all times, assumes the risk of loss of all shipments delivered to the Fair and the Fair assumes no responsibility for the receipt and safe storage of said shipments. The Licensee expressly waives any and all liability and responsibility for loss or damage caused to any shipment against the Fair regardless of the care or lack of care exercised by the Fair or its officers, agents or employees in handling the shipment. No bailment is created by shipment and delivery of any goods to the Fair. The Fair reserves the right to impose a handling and storage charge for any large1 unusual or any other delivery which requires, in Fair's sole opinion, extraordinary time and effort. All deliveries must be plainly marked with the name of the Licensee. No shipments will be accepted after the Fair is over.

8. GENERAL LIABILITY INSURANCE: At least thirty (30) days prior to the move in date, Licensee shall provide the Fair with a Certificate of Insurance in a form and from an insurer licensed by the State of Florida, which shall name the COLUMBIA COUNTY FAIR and Columbia County Resources as additional named insureds for Comprehensive General Liability insurance including products and completed operations coverage for Commercial Food Vendors and Non-Food Vendors operating during the fair with limits of not less than \$2,000,000 general aggregate and \$1,000,000 per occurrence and combined single limit for bodily injury and property damage. The term of coverage shall coincide with the dates and time of this License including MOVE-IN and MOVE-OUT. The policy shall have a standard thirty (30) day cancellation notice provision.

9. HEALTH PERMITS/SALES TAX: Health Permits are required for ANY/ALL Licensees selling edible products. The Division of Hotel & Restaurant Inspectors will be on the Fairgrounds prior to opening for licensing and collection of applicable fees. The Florida Department of Revenue will be on the Fairgrounds during the fair to collect sales tax on all taxable sales. All Food Vendors are requested to post our Handwashing Reminder Sign. Licensee agrees to obtain the proper licenses and/or permits for the use of the space and operation covered by this License as required by Federal, State and Local law and supply evidence of same to the Fair on demand. Licensee agrees to promptly pay all applicable taxes and require all vendors, Licensees, and others selling products to pay applicable taxes and carry the proper licenses and permits. Licensee shall also make and be responsible for all federal, state and local income taxes and all deductions and taxes relating to employees and employment.

10. RETURNED CHECKS: There will be a service fee (Bank Charge) on All returned checks.

11. ANIMALS: NO PERSONS SHALL ENTER OR REMAIN ON THE FAIRGROUNDS WITH A DOG, CAT OR OTHER PET OTHER THAN SEEING EYE DOGS OR ANIMALS PART OF AN APPROVED EXHIBIT DISPLAY. ALL RV PARKING PETS MUST BE TIED UP OR CONTAINED IN THE VENDORS RV SITE AT ALL TIMES. AN AREA CONFINED BEHIND THE CAMPERS WILL BE A DESIGNATED DOG WALK AREA. PLEASE WALK DOGS ONLY IN THIS AREA. PET WASTE MUST BE REMOVED AND DISPOSED OF PROPERLY.

**All campsites are first come first serve unless prior arrangements have been made.*

Make Checks Payable to:
Columbia County Resources
164 SW Mary Ethel Lane
Lake City, FL 32025

386-752-8822

Signature of Applicant

Title: _____

Date: _____